



## Roskilde Festival 2013 is closing in.

In this newsletter we will give you a glimpse into our current projects and how far into our preparations we have come. We also want to tell you a bit about our Base-camp and the tasks you, as a Standby Sentry, may encounter while working. We will go into details regarding the schedule where you can see when you will be working and how to use our swap-system if necessary. Finally we will cover a few other topics including the security course and the wristband assignment.

Finally, at the end of this letter, we include a helpful list of items you should bring with you when you leave for the festival.

## News

This year, the festival have assigned us the entire area east of Køgevej where the MC- and Caravan camps now take up the entire area between Køgevej and the free parking areas.

Once more, this puts us in need of just under 200 volunteers which we are still fighting hard to recruit.

We can use all the help we can get in this regard so please! Feel more than free to spread the word about the opportunity to your friends, family and where you meet people; your school/college, the job, the pub/café, etc.

## How far are we?

**Dorthe** is busy taking care of the incoming contracts and deposit payments. Our daily communication and interaction with the Roskilde Festival is also within Dorthe's area of responsibility.



As a friendly reminder to those who plan to visit the Standby Shop. Please be aware that the purchase of any merchandise must be paid for as specified, no later than June 25<sup>th</sup>. Remember to calculate a few days for international bank transfers.

**Zia**, whom you may already have talked to on the phone or in the comments section on your member's card, is very busy at the moment getting the individual work assignments ready.



Zia is assisted by **Lotte**.

**Niklas & Rasmus** lead the **Logistics group** with a small team of helpful hands. The Logistics group takes care of providing all the supplies and hardware we need before and during the festival.



Over the next weeks they will be busy preparing our gear and setting up the camps and infrastructure on the site.

**Jan** is the "Sheriff" of the MC- and Caravan camps. He is in charge of the planning and execution of the infra-



structure on the camp, including the work tent where we will all be meeting at the beginning and the end of our work shifts.

**Bille** is leading the **Media Group** which, besides taking care of our website and the Standby Shop, also takes care of the news section.



If you have any wishes or feedback regarding the website, or a great story to share with the rest of us, feel free to send us your input by e-mail to:

[medie@standbyholdet.dk](mailto:medie@standbyholdet.dk).

We hope that a lot of you will share your pictures and videos with us. Everything we receive will help us improve the website, and our productions - such as our video collages, in the future.

A laptop with a card reader will be available in the work tent for your use, so that you can easily share your pictures and videos with us.



## Base-camp

Our Base-camp is situated right next to the MC-camp.

As a member of Standbyholdet, you can choose to set up your tent here, hang out and spend your time with the many others of us who choose to live here. For most of us, this is home-base and where we spend most of our time when we're not working, listening to music or out roaming about. Others choose to use Base-camp as a backup base setting up one tent "out there" and another "back here".

On Base-camp you will be living in a relatively peaceful setting since only other members of Standbyholdet have access here.

On Base-camp we also have our common tent where we eat our meals, hang out and party before we head for the festival site.

Also, at Base-camp, you have access to our toilet and bathing facilities with hot water.



You will have access to a refrigerator where you can keep your own food fresh. Please bring a (small) Tupperware box with your name on it and be aware that the use of the refrigerator is on your own risk. We may clean out unlabeled stuff at regular intervals.

**!** *It is entirely your choice if you wish to stay at the Base-camp, but if you choose to do so, be aware that you will need to purchase a Base-camp ticket from the **Standby Shop**.*

**Johan & Martin** are charge of Base-camp this year.

They will direct you when you arrive and allocate a spot for you to set up your tent. Also, by including you, they will make sure that our camp is kept in proper order. Do remember to

ask before you set up your tent. Having to move your tent 10 feet just after having set it up, is probably not how you prefer to start your festival and we'd hate to be the ones to tell you to, just as much.



*Johan and Martin have "office-hours" daily between noon and 2pm (12.00-14.00). If you arrive outside of these hours, a temporary spot will be assigned to you.*

Since both MC-camp and Base-camp lies within the Festival area, we can - unfortunately - not provide our members with a place to park their car in connection with the camp. There is a small area inside the camp proper reserved for parking, but this is limited to vehicles with a proper Roskilde Festival pass. The general Festival Parking areas are however not too far away.



A general set of rules for conduct on the Base-camp will be on display in the common tent. Make yourself familiar with these when you arrive and follow the instructions and directions given by Johan. Worst case offenders will likely find themselves camping with the general crowd for the remainder of the festival and will not be refunded their base-camp ticket.



If you choose to live outside our Base-camp you may take position at the gates from 6pm, Saturday the 29<sup>th</sup> along with the other festival guests. As an employee you do not need to pre-purchase the entrance booking ticket the festival is selling. But you must be wearing your employee wristband at that time.

## The Meal-ticket

As the last few details got sorted we are again selling meal tickets for our evening meal program, offering a daily hot meal to our Base-camp residents. The program covers the period between and including Saturday, June 29<sup>th</sup> and Sunday, July 7<sup>th</sup> (9 days in total).



The price for the entire period is DKK 650 which in large covers the expense you would otherwise have if you ate your meals at the food stalls throughout the festival. Read more about the program and the terms, and buy your own ticket in the Standby Shop

## The Standby Shop

### Merchandise

All orders must be in no later than **Monday, June 24<sup>th</sup>**.

All prepayments must subsequently be made no later than **Tuesday, June 25<sup>th</sup>**.

Please consult your order confirmation e-mail to verify if you must pay up front or can pay in cash on site.

Please notice that no services or items will be provided before payment has been placed. This regardless if your order is binding or not.

## Your schedule

You find your personal schedule, where you can see your work assignments, on your member's card under the "Assignment" tab. The blue box

gives you the week in overview using orange dots to indicate the work shifts where you have been assigned work. In the box below, with the green heading, you can see more details, including who you will be working with.

**Remember!** Meet up for work in good time before your shift begins.



If you choose to live outside of Base-camp, make sure to include a proper time to get to the MC-camp area. Especially if this is your first Roskilde Festival, the size of the area, and the amount of people filling it up, may come as a surprise. If you get delayed or even prevented from meeting for work, make sure to contact Zia **as soon as possible** and give notice.

We will send you a reminder text message to your cell phone roughly one hour ahead of the time your work shift begins. But since the SMS system may be experiencing capacity issues make sure to always know your full and current schedule.

You can always contact Zia for information or use the laptop PC in the work tent if you don't have the option to visit our homepage yourself.

At the start of the festival we will send you a text message containing your schedule. If changes occur throughout the festival, a new text message will be sent to you with the updated schedule. Make sure to DELETE the old one so you don't mix them up.



All relevant phone numbers will also be texted to you, in a separate message at the start of the festival. You may want to copy these numbers to a piece of paper so that you can still get a hold of us if your phone breaks down or get

lost. Otherwise, you can always get in touch with us by coming to the work tent.

We are usually really busy around the turn of the shifts which is why the work tent is divided into two sections: One for the inbound and one for the outbound crew. As you arrive for duty, please make sure to place yourself in the inbound section where your shift leader or their assistant will welcome you and register your arrival.

## Swapping shifts

If your assignment doesn't fit with your wishes in regards to the music schedule or otherwise, feel free to utilize our shift swapping system..

Swapping is set up from your member's card on the "Assignment" tab (below your schedule) where you can tag the work shifts(s) you wish to get rid of, and which ones you'd rather be working. We have made a thorough guide on the use of the system and the terms of which it is offered to you. Read more about it in the [Important Announcements](#) section of our message boards.

## While on duty

Under normal circumstances, you will find yourself with one of the following three roles while on duty.

### MC-Sentry

The MC-Camp is home to those of the festival guests that arrive on motorcycles. You need to wear a special "Restricted Camping" wristband to access MC-camp.



On MC-camp we do regular rounds where we remove trash, make sure the fire equipment is in proper shape and that the area and its inhabitants live up the security regulations in general.

On top of this, we also cover the entrance to the area where we check all in- and outgoing people for admittance. This checkpoint is simply known as MC -1.

### Caravan Sentry

Those who were with us last year will probably recall that we had an assisting role maintaining the Caravan camping area. From this year we have taken over the responsibility entirely.



Unlike the MC-camp, all festival guests with a regular wristband can enter and visit the Caravan camp. The camp is split in two parts: The southwestern part that connects to the MC-camp and another part on the north side of the parking area, east of Get-a-tent. The second area will remain closed until the first one is filled.

Depending on which areas are open, there will be a couple of different checkpoints that we will be manning as well as regular maintenance and

patrol jobs as you know it from the other areas of the festival, including MC-camp.

### Standby Sentry

The Festival may at any time call for us to send out personnel to a specific area. The reasons may vary but usually one of the local organizations in that area are short a few hands.

Your shift leader (or their assistant) will instruct you on where to go and how to get there. We have a large detailed map in the work tent, but the map you have received at arrival is worth gold once you are on your way to the area and when you are returning, so make sure to bring it with you when you meet for work. Also don't forget your sandwich from the fridge when leaving, unless you already ate it of course.



When you arrive at the area, and have made contact with the local shift leader, you must phone back to the Standby shift leader and give notice of your arrival and who you have made contact with.

Hereafter you will function as a part of the local crew and be assigned similar work.

When leaving the work tent at MC-camp your shift leader gave you a flyer describing the terms of which the local shift leader may make use of you. All the areas have this flyer available to them from the start, but unfortunately, most don't read it, or don't read it very well. There-

fore, read it yourself so you know to expect and when not to. Contact your Standby shift leader if discrepancies or questions arise in this regard.

Once your work shifts nears its end, you must let the local shift leader know, that you must leave in time for you to make it back to MC-camp before your shift ends. This is usually not an issue, but some local shift leaders may have the idea that you need to stay until their shift is done. Show them the pamphlet and call back to your Standby shift leader if this doesn't help.



## Standby Sentry on Standby

As our name implies, all of our personnel are not always active. You will therefore typically experience periods of your work shift or even entire work shifts where you will be in "Standby" mode.

As a passive Standby Sentry you will be included in the rotation regarding our activities on the MC-camp and the MC-1 checkpoint. At times where there is nothing for you to do, you are more than welcome to sit around and chat, play cards or other games or - if the sun is out, grab a carpet and lie down on the grass outside the tent. You are also welcome to bring something read or other types of entertainment but keep in mind that the work tent is a working environment where other people need to have quiet and access to perform their duties.



There's free "do it yourself" tea and coffee in the work tent.

From our fridge you may also buy soft drinks and mineral water. Please bring cash and preferably coins. We may not always be able to make change on a note. Payment is done to either the shift leader or their assistant.

## The weather

Make sure to bring appropriate clothing for the entire work shift when you meet for duty. It's easy to forget the very shifty weather in Denmark when you leave for duty, at 2.30pm on a hot day with blue skies and 28°C, wearing your shorts, t-shirt and summer shoes.



Once it's 10 o'clock in the evening and the temperature have dropped to below 10°C and/or it's pouring down, that particular set of clothing really comes up short. The night shifts may get even colder, especially if the days are hot. One night, last year, we had frost on the grass! - Dress accordingly!

## Security Courses

All Security Courses are now given through online E-Learning courses.

### **ACTION IS REQUIRED ON YOUR PART.**

Make sure to [read our previous bulletin](#) for more information on how you make sure not to get in trouble when meeting in for your first shift.

## How to get your wristband

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We will be present to hand out wristbands at

### Café Gimle

Helligkorsvej 2

4000 Roskilde

- **FRIDAY - June 28th 2013**  
From 7 pm to 9 pm
- **SATURDAY - June 29th 2013**  
From 10 am to 1 pm

Here's a [handy situational map](#).

Look for our black STANDBYHOLDET t-shirts. You may find us both outside the Café or inside depending on the time of day and the weather in general.

Make sure to complete the Security Course and send in your certificate as described before you leave for Gimle.

As we only hand out your wristband to you personally, make sure to bring valid picture identification with you such as Passport, Driver's license or other official documents.

Notice! Health-insurance cards, credit-cards and similar will not be accepted.

If – for any reason – you are unable to meet up, contact us as soon as possible to make alternate arrangements. Write a comment on your member's card or give us a call on the hotline phone.

**Notice!** It is your own responsibility to complete the security course and subsequently secure

your wristband in good time before your first work shift. You will not have access to the work tent without your wristband.

## Be responsible

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You must meet for and complete your work shifts in a sober condition. This goes for both alcohol and other drugs. If we suspect that you are not fit for duty as described, we may choose to offer you to take a drug-test which may very likely prove us wrong.

It is entirely voluntary if you wish to take this test, if offered, but your decision may very well affect the outcome on whether we choose to revoke your wristband or not.



In our work tent, at the MC-1 checkpoint and everywhere else we are actively working alcohol and drugs are prohibited. This also goes for unopened cans and containers. If you are intoxicated, you also need to stay away from these areas, even if you are not on duty.

Bringing and using drugs such as marijuana, cocaine, ecstasy and similar are not allowed anywhere on the areas where we are servicing and responsible for.

We alert the Police in all cases of theft, selling and distribution of drugs and illegal entry into the areas under our control.

# Finally

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.. We are almost there now.



We'll be seeing you - in a very short while.

**Standbyholdet**

[www.standbyholdet.dk](http://www.standbyholdet.dk)

NB! There's one more page →

# Packing tips

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## Camping equipment :

- Tent.
- Spare plugs and duct-tape!
- Undercover and/or an Air mattress.
- A sleeping bag.

*If you are using an air mattress we recommend that you also bring an undercover for insulation against the cold from the ground... and don't forget the pump either.*

## Footwear :

- A pair of really good boots for when you are on duty and will be walking and standing for many hours .
- Flat-soled shoes for when you are not on duty.

*During the week you will find that proper footwear is vital, even when it's warm. The camping area is often littered with sharp and less pleasant objects that you do not want to run into wearing a light pair of summer shoes.*

## Clothing:

- Pants and sweaters for evening and night shifts. They get cold!!
- Head cover (Cap/Hat or similar)
- Shorts, if the weather gets warm.
- T-shirts, socks & underwear.
- Swimming clothes, if you plan on visiting the swimming lake.

## Personal Hygiene :

- A toilet bag with the usual contents.
- Shampoo.
- 1 or 2 Towels.
- Sun Screen & After Sun Lotion.

## Service :

- Plate, cup and cutlery.  
*We recommend using all plastic or metal. Don't bring glass or ceramics!*

## Other :

- A small back pack to carry a bottle of water and other personal stuff around when you are on duty.
- Your cell phone charger and any relevant cables.

*We have outlets on both Base- and MC-camp where you can plug in your (220v) charger.*

*Remember that it is your responsibility that we can get a hold of you during the festival. Make sure your cell phone number is current and updated on your member's card.*

## Some common sense..

- Don't bring expensive or fragile stuff with you, you can't afford to lose.
- Standbyholdet takes absolutely no responsibility for broken or lost items.!
- Use the - free of charge - security boxes provided by the festival at the agoras, for your most valuable items including your passport if you brought one.
- The shift leader may offer to hold or look out for some of your effects while you are on duty, but you do so entirely on your own responsibility. The shift leader has important things to attend to from time to time and will not always be present in the tent to look after your stuff!