

Dear Standbyholdet Member.

If you are new on the team or didn't attend the 2011 or 2012 security courses held by us, you will have to attend and pass the mandatory security course as offered by the festival.

The course is offered as an online E-learning Course.

The course must be passed before your wristband can be assigned to you and before your first shift of duty.

Do as follows:

1. Go to www.rfelearning.dk and pick:

Servicevagt (English)

2. Please register if you are a new user. You can use your Facebook login.
3. Activate your login from the activation e-mail you received after step 2. Check your spam filter if the mail doesn't arrive.
4. Select the course for your area:

Servicevagt (English)

5. Enter the association key **fsfh** using small digits only.
6. Complete the different tasks of the course.

Every part course consists of information in form of text or video or both. Read and look through it. They all end in a quiz.

Pick the answers you believe are correct and press "next" and after that "submit all and finish". Press "submit all and finish" again, then you can see how many

correct answers you had in the column. If you're not happy with the result, press "try again" or look through the material once more..

7. When you're done, press the button that shows up or press "<= kursus" in the menu to the right and pick the next part course.

8. After fulfilling every part course and the quizzes you must pick "certificate"..

If you are missing one or more of the part courses, you can see it here. Otherwise press "certificate". You can now print the certificate and it will be send to your email account.

9. To have your certificate and your completed course registered in our database please forward the mail you just received containing the certificate to :

certificate@standbyholdet.dk

Please also specify your application number in the e-mail.

Kind regards

Standbyholdet

www.standbyholdet.dk